

# MOUNTIES ON A MISSION

PO Box 6021, Jackson, MI 49204

## Project Submittal Form

**Mounties on a Mission** is a group of community members consisting of parents, grandparents, businesses, neighbors and friends who are dedicated to making improvements to Northwest Community Schools. The goal of **Mounties on a Mission** is to provide grants to support innovative and creative educational activities and infrastructure improvements not currently available and/or funded through the school district.

### Grant Requirements:

- A. A project can be any enhancement, upgrade or improvement that is needed within the Northwest Community Schools. Major project headings include but are not limited to: educational enhancements, technology upgrades and facility improvements.
- B. A project may originate from a stock holding member, a non-member, a teacher, school personnel or from departments within a school building. Each project must be able to be completed for an amount not to exceed available grant funds or \$10,000 whichever is less.
- C. All projects must be sponsored by a stock holding member screened by a Northwest Community Schools Administrator and approved by the Executive Committee. School Administrators are defined as; District Superintendent, Building Principals and The Director of Buildings and Grounds.
- D. All projects shall be submitted on the Mounties on a Mission - Project Submittal Form.
- E. Potential projects must be submitted to Executive Committee at least four weeks prior to a Funding Meeting. Projects not funded at a Funding meeting will be carried forward to the next Funding Meeting unless indicated otherwise by the project sponsor.

**Project Originator(s):** \_\_\_\_\_

**Cell:** \_\_\_\_\_ **Tel:** \_\_\_\_\_ **Email Address:** \_\_\_\_\_

**Who is the project contact?** \_\_\_\_\_

**Cell:** \_\_\_\_\_ **Tel:** \_\_\_\_\_ **Email Address:** \_\_\_\_\_

**Name of Project:** \_\_\_\_\_

**Project Category:**    \_\_\_ Educational Enhancement    \_\_\_ Technology Upgrade    \_\_\_ Facility Improvement    \_\_\_ Other  
(Describe) \_\_\_\_\_

**Project Description:** \_\_\_\_\_

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**What School Building is this project for?** \_\_\_\_\_

**How many students does this project affect?** \_\_\_\_\_ **How?** \_\_\_\_\_

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**Total Cost of Proposal:** \_\_\_\_\_ (Contact an Executive Committee Member for current cost limitations)

**Basis of Cost Proposal:** \_\_\_ Fixed Price \_\_\_ Estimate \_\_\_ Other (describe) \_\_\_\_\_

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\_\_\_\_\_ (Please attach supporting documentation for all costs)

**Does this project require matching funds from other sources?** \_\_\_\_\_ (If yes please describe) \_\_\_\_\_

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**Will this project require future expenditures from the district to continue implementation?** \_\_\_\_\_ (If yes please describe)

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**Is either the project or project cost time sensitive:** \_\_\_ yes \_\_\_ no (If yes please describe)

**Signatures:**

**Project Originator:** **Sign:** \_\_\_\_\_ **Print:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Project Sponsor:** **Sign:** \_\_\_\_\_ **Print:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**School Administrator:** **Sign:** \_\_\_\_\_ **Print:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Executive Committee:** **Sign:** \_\_\_\_\_ **Print:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Mounties on a Mission assumes no responsibility for the accuracy of cost estimates and will take no responsibility either directly or indirectly for the completion of a funded project. Grant monies for approved projects will be sent to the Northwest Community Schools Treasurer for dispersement per District Policy.

**Executive Committee Members**

**President:** Darrell Swartz 783-1183 – [darrells\\_email@yahoo.com](mailto:darrells_email@yahoo.com)  
**Vice Pres:** Karen Thiesse 788-8068 -- askthiesse@aol.com  
**Secretary:** Linda Curtis 787-2699 -- general@atcjackson.com  
**Treasurer:** Nimr Ikram 745-0366 – drnimr@hotmail.com  
**Trustee:** Dan Decker 787-5716 – danjodidecker@comcast.net  
**Trustee:** Greg Wait 784-7222 -- gfwait@comcast.net  
**Trustee:** Amy Locke 784-7226 – Alocke@nwschools.org