



**Northwest Community Schools**  
**Regular Board of Education Meeting Minutes**  
**February 14, 2022 - 5:00 p.m.**  
**NEC Board Room - 6900 Rives Junction Rd.**

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<b>Board Members</b>	Brad Wait, Nick Rush, Dan Griswold, Katie Pitchford, Allison Cooper
<b>Absent</b>	Bob Sayles, Libby Conant - Lounds
<b>Administration</b>	Geoff Bontrager, Emili Jones, Cari Bushinski, Kelly Grygiel, Mark Short, Paula Louagie, Aaron Bush, Colleen Anderson, Kim Carney
<b>Community Members</b>	approx. 10

**1. CALL TO ORDER**

The meeting was called to order at 5:00 pm by President, Brad Wait. The audience was recognized and the pledge of allegiance was completed.

**2. COMMUNICATIONS**

**A. Board Communications**

- • Thank you poster from Mrs. Watson's 1st Grade class was presented to the NWBOE.

**3. COMMUNITY COMMENT**

- Community member who issued a statement of appreciation for the NWBOE.
- Jackson County Commissioner - Updates in Jackson County
- Community member who issued a statement working towards improving NWCS.
- Community member who expressed general concerns.

**4. NWHS STORM Update**

The NWBOE welcomed Quinatzin Martinez from NWHS STORM who presented student government updates.

**5. BUILDING ADMINISTRATORS UPDATE**

The NWBOE will welcomed Administrators from NWEE and NWEL who presented updates in the elementary buildings.

6. **CONSENT AGENDA**

Moved by Dan Griswold, seconded by Allison Cooper, that the Board of Education approve the consent agenda as follows:

- Minutes of the January 10, 2022, regular meeting.
- Minutes of the January 24, 2022, special meeting.
- Employment of Melissa Kennedy as an Accounts Payable Clerk in the NWCS Central office effective January 18, 2022.
- Employment of Hannah Duham as the Assistant Track Coach at Northwest High School effective March 14, 2022.
- Resignation of Timothy Warneck as a Teacher at Northwest High School, effective March 5, 2022 with appreciation for his 4+ years of service to NWCS.
- Resignation of Stephanie Warneck as a Secretary at Northwest High School, effective March 5, 2022 with appreciation for her 4+ years of service to NWCS.
- Resignation of Jessica Holbrook as the 7th Grade NWMS Volleyball Coach.
- Resignation of Kirk Nakama as an Asst. Football Coach effective January 25, 2022.
- Resignation of Collin Martin as a Technology Technician effective February 25, 2022.

**Motion Carried - 5-0**

7. **FIELD TRIP REQUESTS**

None

8. **BUSINESS REPORT AND APPROVAL OF BILLS**

None

9. **REPORTS**

None

10. **CURRICULUM**

None

11. **BUSINESS ITEMS**

A. **Board Policies – Approval**

Moved by Nick Rush, seconded by Dan Griswold, that the Board of Education approve updates the below board policies:

- 0100 - DEFINITIONS
- 0167.3 - PUBLIC PARTICIPATION AT BOARD MEETINGS
- 3120 - EMPLOYMENT OF PROFESSIONAL STAFF
- 5335 - CARE OF STUDENTS WITH CHRONIC HEALTH CONDITIONS
- 6114 - COST PRINCIPLES - SPENDING FEDERAL FUNDS
- 6152 - STUDENT FEES, FINES, AND SUPPLIES
- 6352 - PROCUREMENT - FEDERAL GRANTS/FUNDS
- 7450 - PROPERTY INVENTORY
- 7544 - ACCOUNTING SYSTEM FOR CAPITAL - ASSETS
- 8310 - PUBLIC RECORDS
- 8320 - PERSONNEL FILES
- 8330 - STUDENT RECORDS
- 8500 - FOOD SERVICE

**Motion Carried - 5-0**

12. **INFORMATION/DISCUSSION**

A. **MASB 2021 Board of Directors Election**

There is one (1) seat up for election in Region 7. Information was provided on each of the candidates for review and discussion.

Moved by Katie Pitchford, seconded by Nick Rush, that the Board of Education direct Kelly Grygiel, Board Liaison, to cast a ballot on behalf of the Board of Education for the following Region 7 candidate by 1:00 p.m. on Wednesday, March 2, 2022.

**ROLL CALL VOTE: AYES: 5  
NAYS: 0**

B. **Board Update**

- Reminder to NWBOE members that the JCASB meeting will be held at NW on March 5, 2022.
- It was nice to see NW represented at the Countywide Meeting this month!

C. **Board Meeting Discussion**

- Superintendent Bontrager presented information to the NWBOE regarding board meeting times and cost of live streaming of board meetings.

D. **Superintendent Update**

- Superintendent Bontrager shared district updates on:
  - Upcoming parent/teacher conferences at NWEL and NWEE
  - Canines for Change - Facility Dog Program - NWCS is exploring this program.

13 . **ADJOURNMENT**

Moved by Allison Cooper and seconded by Dan Griswold, that the meeting be adjourned. The meeting adjourned at 6:13 PM.

Respectfully submitted,

Kelly Grygiel  
NWBOE Liaison



Secretary, Board of Education