



Northwest Community Schools
Regular Board of Education Meeting Minutes
June 13, 2022 - 5:00 p.m.
NEC Board Room - 6900 Rives Junction Rd.

Brad Wait - Present Nick Rush - Absent Dan Griwold - Present Bob Sayles - Present	Katie Pitchford - Present Allison Cooper - Present Libby Conant - Lounds - Present
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1. CALL TO ORDER

The meeting was called to order at 5:01 pm by President, Brad Wait. The audience was recognized and the pledge of allegiance was completed.

2. COMMUNICATIONS

- A. Board Communications**
a. None

3. COMMUNITY COMMENT

- Nancy Thorpe
- Shelly Milligan
- Jennifer Biddinger

4. BUILDING ADMINSTRATOR'S UPDATE

The NWBOE received a presentation of the highlights and successes of the Northwest Robotics Programs

5. CONSENT AGENDA

Moved by Dan Griswold, seconded by Allison Cooper, to approve the consent agenda as presented:

- Minutes of the May 31, 2022 Special Meeting
- Employment of Shannon Watts as the Director of Communications and Compliance, effective June 20, 2022
- Employment of Evan Denney as Kidder Middle School Social Studies Teacher, effective August 22, 2022
- Employment appointment of Rachel Smith as Northwest High School PE/Health teacher, effective August 22, 2022
- Employment of Betsy Granger as the JV Volleyball Coach, effective immediately
- Employment of Missy Smieska as the Middle School Volleyball Coach, effective immediately
- Employment of Sue DeSimpelare as the Middle School Volleyball Coach, effective immediately
- Employment of Marshall Hesslau as the Northwest Kidder Middle School Student Counselor, effective August 22, 2023
- Employment of Jenna Darling as the Northwest Elementary Counselor, effective August 22, 2022
- Employment of Lindsay Morley as a Northwest Early Elementary second grade teacher, effective August 22, 2022
- Employment of Claire Powell as the 9th Grade Volleyball Coach, effective immediately.

Emily Harwood	NWEL
Michelle Kingston	NWEL
Kathleen Okarski	NWEL
Ian Fulton	NWHS
Steven Salow	NWHS
With 4 years of Probation remaining after 1 year of teaching at NWCS	
Susan DeSimpelare	NWEE
Megan Wait	NWEL
Abraham Bonn	NWMS
Bruce Gumbert	NWMS
Nicholas Gaffney	NWHS
Joshua Geldersma	NWHS
With 5 years of Probation remaining after completing <1 year of teaching at NWCS	
Greg Zimmerman	NWMS

- Central Office Contract Extensions

Name	Title	Extended Through
Cari Bushinski	Director of Instruction	June 30, 2023
Emili Jones	Director of Business & Finance	June 30, 2023
Michael Evans	Director of Operations	June 30, 2023
Shannon Watts	Director of Communications & Compliance	June 30, 2023
Kelly Grygiel	Director of Communications & Compliance (Hourly contract)	July 31, 2022
Kim Carney	Business Manager	June 30, 2023
Chris Young	Facilities Supervisor	June 30, 2023
Anne Proevski	HR & State Reporting Coordinator	June 30, 2023
Erin Darnell	Certified School Nurse	June 30, 2023
Melissa Kennedy	AP & AR Specialist	June 30, 2023
Corey McEldowney	Strength, Conditioning & Wellness Coordinator	June 30, 2023
Caitlin Williams	504/Tier 3/McKinney-Vento Coordinator	June 30, 2023
Benjamin Wilde	District Technology Technician	June 30, 2023
Jim Upright		June 30, 2023

- Other District Contract Extensions

Name	Title	Extended Through
Tiffany DeConick	Student Services Advisor – NWC	June 30, 2023
Gregory Hardrick	Diversity & Cultural Coordinator - NWHS	June 9, 2023
Kimberly McLean	At-Risk Coordinator – NWC	June 16, 2023
Rock Soles	Student Services Coordinator - KMS	June 16, 2023
Jessica Taylor	Behavior Interventionist	June 9, 2023
Lauren Wilson	MTSS Interventionist	June 9, 2023
Jennifer Youngman	Music Department Assistant – NWHS	June 30, 2023
Corey Parrott	Alternative Program Coordinator – KMS	July 31, 2023

- Approval of May expenditures in the amount of \$1,964,827.43

Motion Carried - 6-0

6. FIELD TRIP REQUESTS

A. NW Choir – Camp MacGregor

Matt Snell, Teacher at Northwest High School requested to take approximately 29 students and 4 chaperones to Camp MacGregor for the Serenade Class. The students will leave on October 14, 2022 at approximately 4:00 p.m. and will return on October 16, 2022 at approximately 5:00 p.m. Students and chaperones will be transported by Dean Transportation

Moved by Libby Conant-Lounds, seconded by Katie Pitchford, that the Board of Education approved an overnight trip request to Camp MacGregor for the NWHs Serenade class on October 14, 2022

Motion Carried 6-0

B. NW Choir – Camp MacGregor

Matt Snell, Teacher at Northwest High School requested to take approximately 24 students and 5 chaperones to Camp MacGregor for the Vocal Dimension Class. The students will leave on September 30, 2022 at approximately 4:00 p.m. and will return on October 2, 2022 at approximately 5:00 p.m. Students and chaperones will be transported by Dean Transportation

Moved by Katie Pitchford, seconded by Robert Sayles, that the Board of Education approved an overnight trip request to Camp MacGregor for the NWHs Vocal Dimension class on September 30, 2022.

Motion Carried 6-0

C. NWHs – Cross Country

Dar Deveraux, Cross Country Coach at Northwest High School requested to take approximately 25 students and 4 chaperones Kibby Creek Campground in Ludington, Michigan for team building and to prepare for the 2022 Cross Country season. The students will leave on August 14, 2022 at approximately 9:00 a.m. and will return on August 17, 2022 at approximately 3:00 p.m. Athletes will be transported by coaches and parents.

Moved by Allison Cooper, seconded by Libby Conant-Lounds, that the Board of Education approved an overnight trip request for the Cross Country team to attend Kibby Creek Campground in Ludington, Michigan for team building and to prepare for the 2022 Cross Country season on August 14, 2022.

Motion Carried 6-0

7. REPORTS

None

8. CURRICULUM

None

9. BUSINESS REPORT AND APPROVAL OF BILLS

A. Membership Resolution – Michigan High School Athletic Association

Each school district that wishes to host or participate in state-wide tournament play must join the Michigan High School Athletic Association and agree to be bound by and enforce the MHSAA rules, regulations, and qualifications concerning eligibility, game rules, and tournament procedures. To obtain membership, it is necessary for the Board to adopt a resolution for the junior high/middle and senior high schools.

Moved by Dan Griswold, seconded by Libby Conant-Lounds, that the Board of Education adopt the resolution to join the Michigan High School Athletic Association for the year beginning August 1, 2022, through July 31, 2023.

Roll Call Vote

Ayes: Brad Wait, Dan Griswold, Robert Sayles, Libby Conant-Lounds, Allison Cooper, Katie Pitchford

Nays: None

B. Budget Hearing – Fiscal Year 2022-23

The Uniform Budget Act in the State of Michigan requires a public hearing be held prior to the approval of the adoption of a budget by a governmental agency. This requires a published announcement of the hearing date and the budget materials to be available at the office of the governmental agency. It also requires that a budget be approved prior to expenditures within the fiscal year in question, which means that the budget approval needs to be made prior to July 1, 2022. Approval of the 2022-23 budget will be on the Wednesday, June 22, 2022, special board meeting agenda.

The district has been advised by legal counsel that current legislation allows the district to avoid a separate Truth-in-Taxation Hearing if the following requirements are met:

1. Publish a notice of budget hearing in the local newspaper containing the following information at least six (6) days prior to the hearing:
 - a. The time, date, and place of hearing;
 - b. The location where the budget is available for public inspection; and
 - c. Boldfaced language referencing the proposed millage rate, printed in 11-point boldface type: **The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.**
2. After conclusion of the hearing, adopt a budget that includes a statement of the total number of mills of ad valorem property taxes to be levied, the purposes for which the millage will be levied, and a description of the tax base on which the millage will be levied.

Moved by Robert Sayles, seconded by Dan Griswold, that the Northwest Board of Education established a hearing date for its 2022-23 school budget on Wednesday, June 22, 2022.

Roll Call Vote

Ayes: Brad Wait, Dan Griswold, Robert Sayles, Libby Conant-Lounds, Allison Cooper, Katie Pitchford

Nays: None

C. Contract Renewal – Southwestern Food Excellence

It is the recommendation of the Administration to approve the contract renewal with Southwestern Food Excellence for a one year contract renewal with a 3% increase to administrative and management costs for the time period of July 1, 2022 – June 30, 2023.

Moved by Robert Sayles, seconded by Libby Conant-Lounds, that the Northwest Board of Education approve the one year contract renewal with Southwestern Food Excellence for the 2022-23 fiscal year, as presented.

Roll Call Vote

Ayes: Brad Wait, Dan Griswold, Robert Sayles, Libby Conant-Lounds, Allison Cooper, Katie Pitchford

Nays: None

6. INFORMATION/DISCUSSION

A. Board Update

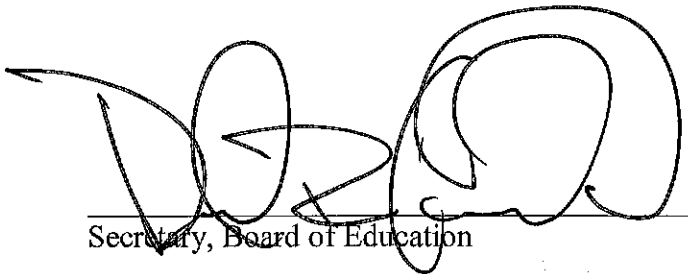
- None

D. Superintendent Update

- Superintendent Bontrager gave updates on the Tennis Court Projects, Canines for Change, Summer School programming schedule, Meet Up and Eat Up summer meal service program and the transition to BoardDocs.

7. ADJOURNMENT

Moved by Allison Cooper, seconded by Libby Conant-Lounds, that the Board of Education meeting be adjourned. The meeting adjourned at 6:03 PM.



Secretary, Board of Education