



2020-2021 Northwest Early Elementary School Return to Learn Parent Guide

Our Return to Learn Plan is an ever-evolving strategy. With that in mind, we ask that you stay connected to keep up to date with the latest information. Below you will find specific details of the two options offered to Northwest students as well as other important information.

| 2 OPTIONS | OPTION 1 Face-to-Face Learning with Virtual Component | OPTION 2 Remote Virtual Learning |
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| SUMMARY | <ul style="list-style-type: none"> ● Learning at school through Seesaw & supported by NW Classroom teacher ● Students attend school following our safety protocols and procedures for face to face (f2f) instruction ● NW teacher monitors progress and reports progress to the parents ● Students who choose this option will be asked to attend face to face until the designated “change of schedule” option dates listed on school calendar. | <ul style="list-style-type: none"> ● Students will learn and complete work online from home through the Seesaw platform. ● Students will be assigned a Chromebook or iPad as needed and will learn from a NW classroom teacher as assigned per student schedule. ● Students will be expected to “check-in” for attendance each day. Staff will be available online to answer questions and assist students in their lessons. ● NW teacher monitors progress and reports progress to the parents ● Students who choose this option will be asked to remain away from campus until the designated “change of schedule” option dates listed on school calendar. ● Students will be able to attend all NW functions as NW student. |

| SCHEDULE | <ul style="list-style-type: none"> ● Technology deployment will occur on August 26, 2020 for MVP virtual learners.. ● The first day of instruction for students in both programs will be August 27, 2020. ● Students in the face-to-face program will attend school on campus Monday, Tuesday, Thursday and Friday. Student’s school hours will be from 8:55 am- 3:40 pm. ● Wednesdays will be virtual learning for all students. This day will allow for deep cleaning and disinfection of the buildings. The district calendar has been updated to reflect this. ● Plan will run through June 11, 2020. |
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TECHNOLOGY

- All Young 5's, Kindergarten, and 1st grade Students both Face to Face and Mountie Virtual Program will be issued an iPad. Thank you for your patience as we work to distribute these resources which may be delayed due to Covid-19 demands.
- All 2nd Grade students both Face to Face and Mountie Virtual Program will be issued a Chromebook. Thank you for your patience as we work to distribute these resources which may be delayed due to Covid-19 demands.
- e learning will take place on the Seesaw application.
- Mountie Virtual Program students will receive their iPads/Chromebooks on August 26th.
- [Seesaw Parent Resource](#)

ARRIVAL DISMISSAL

MASKS REQUIRED

- **Parent Drop-off**
 - Parents will have the option to park in a parking spot and walk students to the crosswalk, or drop off their student in the drop off lane.
 - Staff will be assigned for safe crossing and exiting from cars.
 - Staff will assist students to their designated outdoor grade level area to meet their buddy class teacher.
 - Grade level drop-off meeting/gathering areas will be designated with large light post banners.
 - Students will be expected to wear masks in preparation for entering the building.
 - Designated buddy class teachers will greet and gather students and bring them into the building.
 - Kindergarten will travel through the main door and out the back gym hall door to the Kindergarten pod, 1st grade will travel down the main hall, 2nd grade will travel down the front sidewalk to their entrance door.
 - Hand Sanitizer will be available at entry points.
- **Bus Drop-off**
 - Students will enter using main grade level doors.
 - Busses will dismiss students 1 at a time.
 - Students will travel into the building under support staff supervision to ensure social distancing.
 - Students will be expected to wear masks in preparation for entering the building.



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- Hand sanitizer stations will be available at each entry point

- **Student Dismissal**

- **Parent Pick-Up**

- Buddy Teachers will lead students to their designated outdoor pickup area along the front sidewalk in a predetermined route to minimize contact.
- Students will wait with staff at their designated outdoor pickup area.
- Outdoor pickup areas will be designated with large light pole banners along the front sidewalk.
- Students will be signed out by a parent or authorized adult at their outdoor pickup area.
- Parents or authorized adults will be required to show valid ID in order to sign out a student. Teacher will initial parent/adult signout on the daily sign out sheet.

- **Bus**

- Classrooms will be dismissed one at a time in a predetermined order to minimize contact.
- Staff will utilize walkie talkies to assist in traffic flow and usher classrooms to the bus
- Buddy Teachers will walk students to buses and ensure social distancing

CLASSROOM

MASKS ENCOURAGED

- **Procedure to limit student movement throughout the day.**

- Buddy classrooms will be utilized during the recess time using designated entrance and exit doors.
- Art will meet in classrooms, PE, STEM, and Music will meet in their designated learning areas.
- Students will utilize mask lanyards to keep masks available and safely on students. Lanyards will be handed out on the first day of school.
- Title and Special Education services will be provided in small group settings with their buddy classroom with disinfection occurring in between learning groups.
- Transitions will be outside the building as much as possible.
- Classroom bathroom breaks will be scheduled.



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- Hallway travel will utilize red and black lines to encourage social distance when traveling as a classroom

- **Review instructional plans for reduction of student contact i.e. sharing of materials and equipment.**

- Student desks will be spaced out to lessen student to student contact.
- Students will have individual supply/material kits (crayons, scissors, glue sticks, play-doh, etc) in individual pouches/tubs/containers
- Books: Classroom library books will be available. Classroom teachers will utilize a “return bin” for books to be cleaned/disinfected.
- Students will have multiple opportunities to wash their hands with soap during the day as well as have hand sanitizer available in the classroom.
- Teachers and parents will utilize the online learning platform as much as possible to share notes, flyers and information. Student work and school communication will go home on a daily basis eliminating the Friday Folder.

LUNCHES

- Students will eat their breakfast and lunch in the classroom.
- Breakfast and lunch will be delivered outside of classroom doors at a designated time.
- Teachers will need to call down to lunch staff to order lunches required.
- Building recommendation is that any student bringing lunch from home is placed in a disposable container (brown bag) with their name clearly marked on the bag. All items must be disposable including silverware to minimize the spread of germs

SNACKS/BIRTHDAYS:

- Only pre-packaged snacks will be allowed (no cupcakes).
- Students need to be able to carry birthday/snack treats on their own
- Teacher will hand out snacks to the students.
- Students will not deliver birthday treats throughout the building

HALLWAY

MASKS REQUIRED

- Restroom procedures will be taught through common area PBIS lessons. Signage and lessons will be consistent throughout the building.



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| | <ul style="list-style-type: none">● Staff will have hallway transition times assigned to help limit the amount of students in the hallway at one time.<ul style="list-style-type: none">○ Classrooms will have an assigned order for traveling to and from buses/parent pick-up● Strategic placement of “sit spots” in the pod areas will be utilized to help with bathroom breaks and social distancing. |
| CODE of CONDUCT | <ul style="list-style-type: none">● Code of Conduct: The expectation is that all NWEE students will continue to demonstrate Mountie Proud Behavior during this time of continuous learning. Safe, Respectful and Responsible behavior should occur when using any online learning platform.● The Student Code of Conduct still applies to those attending classes via any remote or online platform to provide continuous learning opportunities. If a student's remote learning conduct disrupts the educational process for themselves and/or others there will be other options explored for individual continued learning. (Ex. Hardcopy and/or deactivating school-district technology) |
| LOCKERS | <p><u>MASKS REQUIRED</u></p> <ul style="list-style-type: none">● Use of lockers<ul style="list-style-type: none">○ One student assigned per locker○ Classes will be assigned a specific locker time for arrival and dismissal. Teacher Procedure for supervision will be utilized to reduce touch points and encourage social distancing.○ Students will report to their classroom bringing everything to their classroom in the morning.○ Potentially put empty lockers between classrooms and/or between kids.○ Assign lockers in a manner that allows students from classrooms to have more space in between students |
| SPECIALS | <p><u>MASKS REQUIRED except for Physical Education</u></p> <ul style="list-style-type: none">● Art will meet in classrooms, Physical Education, STEM, and Music will meet in their designated learning areas.● Students will utilize mask lanyards to ensure masks are kept on their person when not in use for PE and recess.● Utilize individual student's classroom supplies (zipper bags) instead of “community” supplies.● Students will participate in the same special daily for a 4 week rotation. Limiting exposure and promoting project based learning. |



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- Follow sanitation protocols for cleaning class supplies and manipulatives
- Traveling specials (art) will store unfinished projects in the classroom

RECESS

MASKS ARE NOT REQUIRED

- Outdoor recess will be sectioned into three areas: two playgrounds and the mileage track.
- Buddy Classrooms will be allowed to interact on the playground as well as two classes on the mileage track
- Recess aides will be assigned to buddy classrooms for 2 week periods to limit exposure and build relationships.
- Buddy classrooms will have recess together
- Procedure will be followed for washing hands before and after outdoor recess.
- Sanitizer stands will be located in multiple locations throughout recess areas
- Mask lanyards will be provided so students can keep their mask on their person when not wearing outdoors.
- Students will line up along fence/field to ensure social distancing.
- Extra travel time will be allowed to minimize contact
- Students will exit and re-enter the building through assigned grade level doors. One way traffic flow will be utilized at the assigned doors to minimize student contact.